



ST. XAVIER'S COLLEGE, SIMDEGA

(Affiliated to Ranchi University, Ranchi)

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Students' Resource Centre

19/09/2025

At Seminar Hall

Minutes of the Meeting

The IQAC established the Students' Resource Centre (SRC) on Sept. 19, 2025. All the faculty members under the guidance of their HoDs nominated the students' representative for the core committee formation to execute the plans. The University guidelines Rf. NO. RU/R/SRC/7925/2025, dated: 08/09/2025 were presented and explained. The committee also was happy to approve Mr. Sani Santosh Toppo (Assistant Professor), as Prof. In charge of SRC. The committee was constituted as under:

- | | |
|----------------------------|-------------------------------------------|
| 1. Mr. Sani Santosh Toppo | Asst. Professor – Prof. In charge |
| 2. Mr. Hembrom Marcel | Asst. Professor – Prof. In charge |
| 3. Nishi Priyanka Kerketta | Students Council Member/ English Dept. |
| 4. Kishan Kumar Sahu | Students Council Member/ English Dept. |
| 5. Shivam Kumar | Commerce Dept., Students' Representative |
| 6. Arti Lakra | History Dept., Students' Representative |
| 7. Sachin Gwala | Economics Dept., Students' Representative |
| 8. Sneha Dungdung | Hindi Dept., Students' Representative |
| 9. Shantanu Singh | Geography Dept., Students' Representative |
| 10. Ansh Raj Kachhap | Political Sc., Students' Representative |

Henceforth committee discussed on the given heads to develop activities on different parameters for the students:

- **Academic Support**

- *Peer learning support*
 - *Group assignment*
 - *Group presentation*
 - *Group study*
 - *Group projects*
 - *Remedial Class for the needy*
- *Students friendly Library Resource*
 - *Essy access to library*
 - *Reading tables availability*
 - *Proper arrangement of the library*

- *Magazines and Newspapers subscriptions*
- *Mentor class in the library*
- *Increase of reference Books*
- *Digital Recourses*
 - *Internet facilities to be enhanced*
 - *Computers in the library*
 - *Biometrics attendance in the library*
- **Skill Development and Career Guidance**
 - *Organise Training Program*
 - *Teaching Opportunities for students*
 - *Internship Opportunities for 3 months*
 - *Certificate courses to be encouraged*
 - *Hindi-English Technical Language Class for needy*
 - *Different workshop as per need and demand from the students*
 - *Job readiness Modules*
 - *Interview Skill training*
 - *Competition preparation Practice Test*
 - *Language and Communication skill practices*
 - *Career Counselling*
 - *Motivational talks*
 - *Face to face counselling*
 - *Group counselling*
 - *Career Awareness program*
- **Entrepreneurship and Innovation**
 - *Incubation*
 - *Incubation centre to be initiated*
 - *Networking and collaboration with industries*
 - *Workshop by the entrepreneurs*
 - *Startup Activities*
 - *Business fest*
 - *Entrepreneurship fest*
 - *Idea selling activities*
 - *College incentives to promote Star up*
- **Students Welfare and Mental Health**
 - *Mentorship*
 - *Activities by students' welfare officer*
 - *Teachers allotted as mentor*
 - *All the student are under a mentor*
 - *Monthly mentorship activity*
 - *Stress Management*
 - *Educational Trips and Tours by the department*
 - *Departmental Entertainment Activities*
 - *Workshop stress management*
 - *Group sharing activities*
 - *Relaxation activities in the department*

- Outdoor activities
- Psychological Counselling Support
 - Appointment of college Doctor
 - Appointment of counsellor
 - Appointment of college Doctor
 - Organising workshop and counselling activities
- **Digital Enablement**
 - Access to ICT, e-Library, Online Courses, Career Portal
 - Introducing Swayam
 - Making all the digital e-library on the website
 - Developing e-content available by the teachers
 - Implementing blending mode deliberation
 - Organising workshop on digital learning
- **Inclusivity**
 - Support to students belong to Tribal, Rural and weaker sections
 - Special training
 - Outreach programme
 - Village Adoptions
 - Equity in participation
 - Academic mentorship
 - Friendly teaching in the Class
 - Individual Care by the teachers
 - Remedial Class
 - Pick and train activities
 - Special classes for weaker section
 - Group activities

Note: -

To implement the above proposed Activities the committee proposed have regular monthly evaluation and follow up of the proposals. The meeting ended with vote of thanks.

Sani S. Teppo

SRC, Pro. In-charge



Jayant Singh
 IQAC Coordinator
 Co-Ordinator
 Internal Quality Assurance Cell (IQAC)
 St. Xavier's College, Simdega
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[Signature]

Principal

Principal
 St. Xavier's College
 Simdega