



ST. XAVIER'S COLLEGE, SIMDEGA

(Affiliated to Ranchi University, Ranchi)


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Minutes of the CR Meeting

Date: 28th August 2025

Agenda of the Meeting:

1. To discuss the responsibilities of Class Representatives (CRs) as representatives and as students.
2. To address issues related to discipline, punctuality, and academic growth.
3. To announce new academic and skill-based courses for students


Principal
Principal
St. Xavier's College
Simdega

Minutes of the Class Representative Meeting Master Feedback & Complaints Report

St. Xavier's College, Simdega

Date: 28th August, 2025

Venue: Room no.40

Agenda-1: Feedback on Punctuality, Teaching Methodology, Class Discipline & Syllabus Completion

Department	Teachers' Punctuality	Teaching Methodology	Class Discipline	Syllabus Completion
Commerce	Satisfactory	Satisfactory	Satisfactory	Satisfactory
Economics	Satisfactory	Lack of Notes	Satisfactory	Satisfactory
Political Sc.	Satisfactory	Request for bilingual lectures	Satisfactory	Satisfactory
History	Satisfactory	Request for Mid-Sem in time, verified marks to be filled in portal in RU Exam Portal.	Satisfactory	Satisfactory
Geography	Satisfactory	Satisfactory	Satisfactory	Satisfactory
English	Satisfactory	<ul style="list-style-type: none"> • Proper Headings should be discussed • On request, use Hindi language to clarify the doubt. • There is a distract from the subjectDifficult to understand pronunciation. • Lecture includes religious and personal issue in class. 	Satisfactory	Satisfactory
Hindi	Satisfactory	<ul style="list-style-type: none"> • There is a distract from the subject. • Lecture includes religious and personal issue in class. • Sequence in teaching is missed. • Some notes are incomplete. 	Satisfactory	Satisfactory

Agenda-2: Departmental Concern

Department	Concern for immediate action
Commerce	Damaged Boards, proper notes to be supplied
Economics	Need of projector
Political Science	Proper notes
History	Need of projector, Need of Map
Geography	NA
English	Need of projector
Hindi	NA

Agenda-3: Library Concern

1. Economics Department has placed an order for Indian Economy which is pending at Library end.
2. Only two books can be issued at a time, creating inconvenience therefore it was resolved to issue Six books at a time.
3. It was resolved to buy two to five books of an author to bring variety in the library.

Agenda-4: General Matters

1. Duties of CRs and their personal growth were told.
2. Room No. 36 the podium stand is broken and needs repair.
3. Re-admission issues reported from Semester III U.G students which is to be speeded up.
4. CRs were reminded to maintain active communication with students and report concerns responsibly.
5. CRs were encouraged to be role models for their classmates.
6. It was resolved that there will be a CRs and the management meeting once a month.
7. Certificate courses of 3 months' duration will be provided at the cost of ₹1500 (for 30 students in each batch).
8. CRs were encouraged to ensure punctuality and maintaining classroom decorum.
9. It was encouraged that there should be an active participation of students in academic and extra-curricular activities.

Nishi Priyanka

Secretaries

Students Council

