

EVALUATION SHEET

Name : USHA SORENG

Training Centre : ST. XAVIER'S COLLEGE, SAMTOLI, SIMDEGA

Department (s) :

	Fair	Good	Very Good
Punctuality	—	—	On time
Regularity	—	—	very good
Obliging	—	—	Ever ready
Diligence	—	—	Always ready
Obedience	—	—	with quick Response
Dutifulness	—	—	Very active
Office Performance	—	—	Excellent
Over all Impression	—	—	Ability to learn
Any other remarks: <u>Usha soreng has lot of talents including hard work and quick learning.</u>			

Attendance Sheet:

MARCH 2025

1	2	3	4	5	6	7	8	9	10	11
									Usha Soreng	Usha Soreng
12	13	14	15	16	17	18	19	20	21	22
Usha Soreng					Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng
23	24	25	26	27	28	29	30	31		
	Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng		Usha Soreng				

APRIL 2025

1	2	3	4	5	6	7	8	9	10	11
		Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng	Usha Soreng		Usha Soreng
12	13	14	15	16	17	18	19	20	21	22
Usha Soreng			Usha Soreng	Usha Soreng	Usha Soreng					Usha Soreng
23	24	25	26	27	28	29	30	31		
	Usha Soreng	Usha Soreng	Usha Soreng							

Signature

Principal
St. Xavier's College
Simdega

Head of the Training Dept.
With seal