

EVALUATION SHEET

Name : AWESH KUJUR

Training Centre : ST. XAVIER'S COLLEGE, SANTOLI, SIMDEGA

Department (s) :

	Fair	Good	Very Good
Punctuality	—	—	on time
Regularity	—	—	very good
Obliging	—	—	ever ready
Diligence	—	—	Always ready
Obedience	—	—	with quick response
Dutifulness	—	—	very active
Office Performance	—	—	excellent
Over all Impression	—	—	Ability to learn
Any other remarks: <u>Awesh Kujur is able to learn office work satisfactorily.</u>			

Attendance Sheet:

MARCH 2025

1	2	3	4	5	6	7	8	9	10	11
									Awesh Kujur	Awesh Kujur
12	13	14	15	16	17	18	19	20	21	22
Awesh Kujur					Awesh Kujur	Awesh Kujur	Awesh Kujur	Awesh Kujur	Awesh Kujur	Awesh Kujur
23	24	25	26	27	28	29	30	31		
	Awesh Kujur	Awesh Kujur	Awesh Kujur	Awesh Kujur		Awesh Kujur				

APRIL 2025

1	2	3	4	5	6	7	8	9	10	11
		Awesh Kujur	Awesh Kujur	Awesh Kujur		Awesh Kujur	Awesh Kujur	Awesh Kujur		Awesh Kujur
12	13	14	15	16	17	18	19	20	21	22
Awesh Kujur			Awesh Kujur	Awesh Kujur	Awesh Kujur					
23	24	25	26	27	28	29	30	31		
		Awesh Kujur	Awesh Kujur							



Signature

Principal
St. Xavier's College
Simdega

Head of the Training Dept.
With seal