

Teaching Lesson Plan

MDC/MNV

INTRODUCTION TO COMMUNICATION (Functional English-A)

Lecture hours: 45

OBJECTIVES: To provide the students a comprehensive idea of different aspects of communication.

SN	Subject and Objectives	Lectures Hrs	Methodology	Evaluation Mode
Unit-I	Basics of Communication	9Hrs		
	1. Communication and its Definition 2. Channels of Communication 3. Different Types of Communication	9	PPT, Illustrations	Q & A, Assignments
Unit-II	Communication across Cultures	9Hrs		
	1. Intercultural Communication 2. Barriers to Intercultural Communication 3. Globalization and English Language	9	PPT, Illustrations	CIA
Unit-III	Language Skills	9Hrs		
	<ul style="list-style-type: none"> Listening Speaking Reading Writing 	9	PPT, Illustrations	Q & A, Assignments
Unit-IV	Dictionary Skills	9Hrs		
	1. Components of a Dictionary 2. How to use a Dictionary? 3. How to use a Thesaurus?	9	PPT, Illustrations	Q & A, Assignments
Unit-V	Technology and Communication	9Hrs		
	1. Information and Communications Technology (ICT) 2. Computer Assisted Language Learning (CALL) 3. Mobile Assisted Language Learning (MALL)	9	PPT, Illustrations	Q & A, Assignments

Reference Books:

1. V. C. Mahto & Sushmita Chakraborty, Basics of Communication: Opportunities and Challenges, Rudra Publishers and Distributors, New Delhi
2. R. K. Sharma & Nidhi Singh, Essential English for Better Communication, Cambridge University Press
3. Reader's Digest- How to Write and Speak Better
4. Gangal & Dere- Developing Writing Skills in English 5. N. Lal- New Style English Grammar and Composition

Prepared by Department