

<b>St. Xavier's College Simdega, Simdega, Jharkhand</b> <b>Discipline Committee</b> <b>Annual Activity Plan July 2025 - June 2026 (Tentative)</b>	
Month	Activities
July 2025	Discipline Orientation for Freshers – Presentation of college rules, code of conduct, and dress code Formation of Student Discipline Committee – Include representatives from each class Orientation Programme for new students Discipline Committee Meeting(s) Discipline Committee Budget Planning for July–December Video Presentation on Building Discipline for Students Training of Class Representatives & Volunteers to manage peer discipline
August 2025	Monitoring of Entry/Exit Protocols – Ensure timely attendance and movement within campus limits Discipline Committee Meeting(s) Formation of Discipline Vigilance Team Anti-Ragging Vigilance Drive – Classroom announcements and patrolling during break hours Reinforcement of Exam Ethics – Preventing cheating, unfair means, and disturbance
September 2025	Discipline Committee Meeting(s) Surprise Class Inspections – Check on punctuality, behaviour, and discipline standards Workshop on Digital Etiquette – Sensitising students on cyber discipline and respectful online conduct Special Lecture(s) / Staff-Student Seminar on Benefits of Discipline in Life Video Presentation on Healthy and Disciplined Life-Style
October 2025	Campaign on Clean & Respectful Campus Behaviour – Proper use of notice boards, avoidance of vandalism, and litter management Discipline Committee Meeting(s) Complaint Box Installation & Monitoring – Anonymous reporting system for disciplinary violations
November 2025	Discipline Committee Meeting(s) Counselling Session for Repeat Offenders – Personalised intervention and mentorship Inter-Class Discipline Evaluation – Reward the most disciplined class of the semester
December 2025	Discipline Committee Meeting(s) Video Presentation on Healthy and Disciplined Life-Style Discipline Committee Budget Planning for January–June End-Semester Review & Report Preparation – Documenting disciplinary trends and case summaries Winter Break
January 2026	Discipline Committee Meeting(s) Reminder on Exam Discipline Guidelines Campus Decorum Drive – Post-holiday refresher on grooming, ID usage, and respectful interaction Training of Class Representatives & Volunteers to manage peer discipline
February 2026	Discipline Committee Meeting(s) Gender Sensitisation – Promote respect and appropriate behaviour towards all genders Conflict Resolution Workshop – Teach peaceful methods to resolve peer-level disputes
March 2026	Discipline Committee Meeting(s) Parent-Teacher Interaction (if needed) – For students with consistent discipline concerns Video Presentation on Building Life Skills for Students Policy Review Meeting – Evaluate existing discipline norms and suggest revisions
April 2026	Discipline Committee Meeting(s) Reinforcement of Exam Ethics – Preventing cheating, unfair means, and disturbance Appreciation of Well-Behaved Students – Public recognition or certificate distribution Seminar
May 2026	Discipline Committee Meeting(s) Documentation & Digital Log Maintenance – Record disciplinary actions Appraisal & Planning for Next Session Video Presentation on Building Life Skills for Students
June 2026	Summer Break Discipline Policy Update Drafting – Incorporate insights and prepare handbook material Final Submission of Discipline Report to Principal

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