

VI. CORE COURSE -C 10:

(Credits: Theory-05, Tutorial-01)

Marks : 25 (MSE: 1Hr) + 75 (ESE: 3Hrs)=100**Pass Marks (MSE + ESE) =40*****Instruction to Question Setter for******Mid Semester Examination (MSE):***

There will be **two** group of questions. **Group A is compulsory** and will contain five questions of **very short answer type** consisting of 1 mark each. **Group B will contain descriptive typesix** questions of five marks each, out of which any four are to answer.

End Semester Examination (ESE):

There will be **two** group of questions. **Group A is compulsory** and will contain two questions. **Question No.1 will be very short answer type**consisting of ten questions of 1 mark each. **Question No.2 will be short answer type** of 5 marks. **Group B will contain descriptive typesix** questions of fifteen marks each, out of which any four are to answer.

Note: There may be subdivisions in each question asked in Theory Examinations.

PUBLIC ADMINISTRATION**Theory: 75 Lectures; Tutorial:15 Lectures**

1. Meaning, nature and scope of Public Administration.
2. New Public Administration.
3. Methodology and approaches of Public Administration.
4. Principles of Organisation: Hierarchy, Centralization vs. Decentralization
5. Line and Staff Agency
6. Budget: Meaning, types and principles of good budget.
7. Control over administration: Legislative and judicial.
8. Public Relations

Books recommended

- ☐ लोक प्रशासन – बी.एल.फाडिया
- ☐ लोक प्रशासन – एम.पी.शर्मा और सुदना
- ☐ लोक प्रशासन – पुनकी बासु
- ☐ लोक प्रशासन – रोहित भट्टाचार्य
- ☐ लोक प्रशासन – आर.एल.सिंह
- ☐ लोक प्रशासन – रमेश दुबे एवं हरिशचंद्र शर्मा
- ☐ लोक प्रशासन – अवस्थी एवं माहेश्वरी